

**Lizzie Rich**

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**Subject:** FW: BP SF Connect Crowthorne

Dear Licensing

I refer to the application for a new premises licence for the above store.

Following discussions with the police licensing officer Andy Dean I am authorised by our client to amend the application to include the following additional conditions:

1. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:

- Induction training must be completed and documented prior to the sale of alcohol by the staff member
- Refresher/reinforcement training at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

Training records will be maintained at the premises or electronically stored for a period of 12 months.

2. All cashiers shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:

- details of the time and date the refusal was made;
- the identity of the staff member refusing the sale;
- details of the alcohol the person attempted to purchase.

This log/register will be available for inspection by a police officer or other authorised officer on request.

3. An incident log/register shall be maintained to record:

- all incidents of crime and disorder occurring at the premises;
- details of occasions when the police are called to the premises.

This log/register will be available for inspection by a police officer or other authorised officer on request.

4. Signage shall be displayed at the entry and exit of the site to request that customers consider and respect those local residents living in the immediate vicinity.

I understand that on this basis the police representation will be withdrawn.

Please confirm that the new licence will now be issued.

Kind regards

Robert

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**Robert Botkai**  
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